**ABC of Iowa Apprenticeship and Training Trust**

RETURNING STUDENT REGISTRATION CHECKLIST

APPRENTICE FORMS**: The documents listed below are** REQUIRED FOR ALL RETURNINGAPPRENTICES**. Complete all highlighted sections of forms only.**

[ ]  **2024-2025** **Class Registration Form**

[ ]  **2024-2025** **Apprentice Profile Form**

(Only required if any changes to personal information need updating)

[ ]  **Sponsoring Employer Acceptance Agreement** (1 per company, per trade)

This form needs to be completed by the employer every year, for each trade in which the company has a registered apprentice**.**

[ ]  **OJT REMINDER**

All OJT hours must be up to date and approved by the employer for registration to complete.

**Email completed registration forms to** **andrea.sheaffer@abciowa.org**

ABC of Iowa Apprenticeship and Training Trust

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